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# MEMPHIS STATE UNIVERSITY

## EVENING DIVISION

-600-

### SCHEDULE OF CLASSES

Fall Semester, 1957

### CALENDAR

September 12, 6:00 p.m.	Orientation for new students
September 12, 7:00 p.m.	Registration for students, L-Z
September 13, 7:00 p.m.	Registration for students, A-K
September 23	Classes meet as scheduled
November 11	Veterans' Day — holiday
November 13-14	Midsemester examinations
November 28-30	Thanksgiving holidays
December 18-January 1, inclusive	Christmas holidays
January 22-23	Examinations; fall semester ends
January 27, 7:30 p.m.	Midyear graduation exercises

**Admission.** Former Memphis State University students who plan to enter the evening program should notify the Director of the Evening Division to insure that registration materials will be prepared for them. A student transferring from another school will make application to the Registrar for admission, and will have his former institution send a copy of his transcript to the Registrar. The beginning student must apply to the Registrar for admission, and have a copy of his transcript sent from his high school to the Registrar. All application material, including transcripts and completed application forms, must be in the Registrar's office by August 24, 1957.

**Registration.** All beginning and transfer students will attend an orientation program in the university auditorium on September 12 at 6:00 p.m.

Students whose surnames begin with the letters L-Z will register Thursday, September 12. Those whose surnames begin with A-K will register Friday, September 13. Those students taking both day and evening classes will register in their regular turns during the day. Students registering for both Saturday and evening classes will register with the Saturday students. No one will be permitted to register before his turn.

Each student will pick up his registration material in the Records Office (204 Administration Building) and take it directly to his advisor. When the advisor has approved the schedule, the student will procure his class cards from the card center and return to his advisor. After the advisor has inspected and approved the material, the student will proceed to the director of his school. He will then go to the Bursar's office and pay his fees.

Fees may be paid by: (a) Cash or check in the Bursar's office; (b) sealing all registration cards and a check in an envelope and depositing it in a box in the Bursar's office, provided for the purpose; or (c) mailing all registration cards and a check to the Bursar. Make checks payable to "Memphis State University." Fees must be paid immediately by one of the methods given, as no student is registered for classes until he has paid his fees.

**Fees.** The regular fees for the Evening Division are:

Residence	12 Semester Hours or More	Less than 12 Semester Hours
Tennessee	\$ 60.00 per semester	\$ 6.00 per semester hour
Out of state	\$112.50 per semester	\$10.50 per semester hour

(Additional information on page 4)

## School of Arts and Sciences

Course Title	Dept.	No.	Sec.	Time	Days	Room	Cr.
Art Appreciation	Art	111	71	6:00	MW	374	3
Interior Design	Art	221	71	7:30-9:30	MW	373	3
Organic Development Prerequisite: 1 year of Biol	Biol	410	71	7:30	MW	M206	3
General Inorganic Chemistry Prerequisite: general college math or college algebra	Chem	111	71 Lec 71 Lab	6:00 7-9	MW MW	M123 M101B	4
Inorganic Qualitative Analysis	Chem	211	71 Lec 71 Lab	6:00 7-10	TTh TTh	M105 M103	5
Organic Qualitative Analysis	Chem	S541	71 Lec 71 Lab	6:00 7-10	W W	M105 M110	3
Principles of Economics	Econ	211	71	7:30	TTh	105	3
English Fundamentals	Engl	111	71 72	7:30 7:30	MW MW	157 226	3 3
English Fundamentals	Engl	112	71	4:30	MW	207	3
English Literature	Engl	211	71 72 73	4:30 6:00 7:30	MW MW TTh	157 212 228	3 3 3
English Literature The Modern American Novel	Engl	212	71	6:00	TTh	207	3
	Engl	312	71	4:30	TTh	228	3
The Principles of Literary Criticism	Engl	400	71	7:30	MW	207	3
Physical Geography	Geog	111	71 72	7:30 7:30	MW TTh	110 110	3 3
Economic Geography	Geog	121	71	6:00	MW	111	3
Regional Geography of the World	Geog	235	71	6:00	MW	110	3
Physiography	Geog	411	71	7:30	TTh	110	3
European Civilization, 1300-1815	Hist	111	71 72	6:00 7:30	MW TTh	123 123	3 3
The United States to 1865	Hist	221	71 72	6:00 7:30	MW TTh	120 120	3 3
Economic History of the United States to 1877	Hist	341	71	4:30	TTh	120	3
Europe in the Twentieth Century	Hist	413	71	7:30	MW	123	3
Fundamental Concepts of Mathematics	Math	101	71	6:00	TTh	307	3
Basic Mathematics	Math	121	71 72	6:00 7:30	MW TTh	307 307	3 3
College Algebra Prerequisite: general college math	Math	141	71	7:30	MW	307	3
Music Appreciation	Musc	319	71	6:00	TTh	103	3

Note: Individual lessons in piano, orchestral instruments, voice and organ may be taken for credit. The student should arrange for these lessons at the time of registration by discussion with the Music Department representative.

<u>Course Title</u>	<u>Dept.</u>	<u>No.</u>	<u>Sec.</u>	<u>Time</u>	<u>Days</u>	<u>Room</u>	<u>Cr.</u>
National Government	PolS	221	71	6:00	TTh	105	3
General Psychology	Psyc	112	71	6:00	MW	302	3
Psychology of Personality	Psyc	311	71	6:00	TTh	302	3
Man in Society	Soci	211	71	7:30	TTh	113	3
Elementary Spanish	Span	111	71	7:30	TTh	200	3
			71 Lab	6-7	MT	200	

### School of Business Administration

Fundamentals of Accounting I	Acct	201	71	6:00	MW	313	3
			72	7:30	TTh	313	3
Intermediate Accounting I	Acct	311	71	6:00	TTh	313	3
Cost Accounting I	Acct	331	71	7:30	MW	313	3
Introduction to Business	Mgmt	101	71	6:00	TTh	312	3
Business Law I	Mgmt	301	71	6:00	MW	312	3
Business Organization and Finance	Mgmt	341	71	7:30	TTh	312	3
Prerequisite: 1 year of principles of accounting							
Money and Banking I	Mgmt	361	71	6:00	MW	311	3
Prerequisite: 1 year of principles of economics							
Estate Planning I	Mgmt	401	71	7:30	MW	312	3
Prerequisite: 1 year of business law							
Principles of Marketing	Mktg	301	71	6:00	TTh	311	3
Principles of Advertising	Mktg	351	71	7:30	TTh	311	3
Elementary Typewriting I	SecS	121	71	6:00	MW	314	3
Elementary Typewriting II	SecS	122	71	6:00	TTh	314	3
Prerequisite: high school typing or SecS 121							
Fundamentals of Shorthand I	SecS	211	71	7:30	MW	325	4
Fundamentals of Shorthand II	SecS	212	71	7:30	TTh	325	4
Prerequisite: high school shorthand or SecS 211							

### School of Education

Introduction to Education	Educ	101	71	6:00	TTh	270	3
The Psychology of Learning	Educ	201	71	7:30	TTh	270	3
Educational Sociology	Educ	456	71	6:00	TTh	268	3
Special Education	Educ	480	71	6:00	MW	270	3
Engineering Drawing	IA	151	71	7:30-10:00	TTh	IA3	3
Ceramics	IA	231	71	7:30-10:00	MW	IA5	3

**Withdrawal.** Withdrawal from the Evening Division may be effected by advising the Director in writing. Failure to give written notice will result in a grade of "F" in each course for which the student is registered. A student who withdraws after the fifth week of the semester will have his course grades recorded as WP (withdrawn passing) or WF (withdrawn failing).

**Course Changes.** Applications for change of course are made in the office of the Director of the Evening Division. No course may be added after September 26, and no course may be dropped after October 24.

**Course Cancellation.** The university reserves the right to cancel courses listed in this bulletin for which there are inadequate registrations.

**Veterans' Procedure.** Memphis State University is fully approved for training under the veterans' programs.

Veterans entering college for the first time and desiring to take advantage of the veterans' benefits must apply to the Veterans Administration, 801 Broadway, Nashville 3, Tennessee for a "Certificate for Education and Training."

Korean veterans are responsible for the payment of their university fees.

All veterans, after registration, must file schedules of their classes with the Coordinator of Veterans' Affairs, whose office is in the university Student Center. Each month they must file "K-2" forms and sign the "Certificate of Training Form" to qualify for compensation checks. The dates on which these forms may be picked up and signed will be posted on the Student Center bulletin board.

Inquiries about veterans' programs should be addressed to: "Coordinator of Veterans Affairs, Memphis State University, Memphis 11, Tennessee."

#### ADDRESSES, TELEPHONE NUMBERS, AND OFFICE HOURS

Bookstore 1st floor, Administration Building		Mon.-Fri.	8 a.m.-3 p.m.
		Sep. 14	9-12 a.m.
		Sep. 23-24	6:30-8:30 p.m.
Bursar 208 Administration Building	GL 2-3686	Mon.-Fri.	8 a.m.-4 p.m.
		Sat.	9-11:30 a.m.
Evening Division 205-A Administration Building	FA 7-8403	Mon.-Thur.	1-5, 6-9 p.m.
		Fri.	1-5 p.m.
		Sat.	9-11:30 a.m.
Library	GL 8-5155	Mon.-Thur.	8 a.m.-9:30 p.m.
		Fri.-Sat.	8 a.m.-5 p.m.
Registrar 202 Administration Building	GL 2-1353	Mon.-Fri.	8 a.m.-4 p.m.
		Sat.	9-11:30 a.m.
		Sep. 12, 13, 24	6:30-8:30 p.m.
		Oct. 2, 8, 16	6:30-8:30 p.m.

#### NOTES ON ROOM NUMBERS

Those without letters indicate rooms in the Administration Building.  
 Those with "G" indicate rooms in the gymnasium.  
 Those with "IA" indicate rooms in the Industrial Arts Building.  
 Those with "M" indicate rooms in Manning Hall.